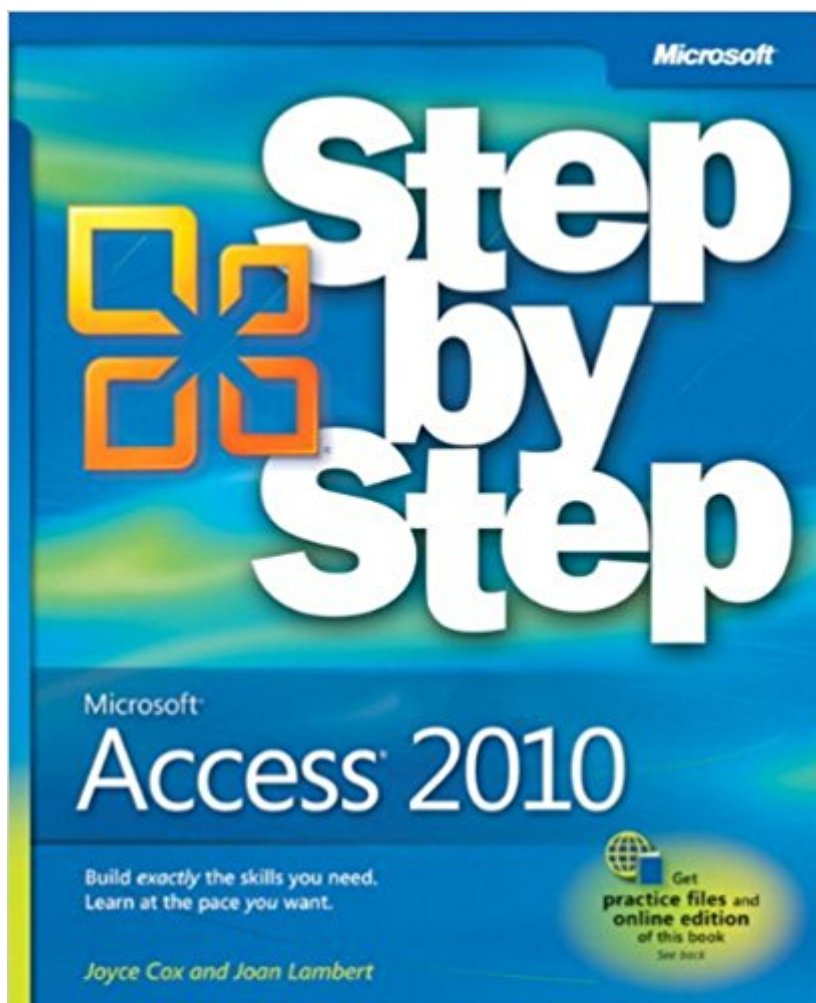


The book was found

Microsoft Access 2010 Step By Step



Synopsis

Experience learning made easy-and quickly teach yourself how to build database solutions with Access 2010. With STEP BY STEP, you set the pace-building and practicing the skills you need, just when you need them! Topics include building an Access database from scratch or from templates; publishing your database to the Web; exchanging data with other databases and Microsoft Office documents; creating data-entry forms; using filters and queries; designing reports; using conditional formatting; preventing data corruption and unauthorized access; and other core topics.

Book Information

Paperback: 448 pages

Publisher: Microsoft Press; 1 edition (July 25, 2010)

Language: English

ISBN-10: 0735626928

ISBN-13: 978-0735626928

Product Dimensions: 7.3 x 1 x 8.9 inches

Shipping Weight: 1.7 pounds (View shipping rates and policies)

Average Customer Review: 4.0 out of 5 stars 77 customer reviews

Best Sellers Rank: #131,839 in Books (See Top 100 in Books) #11 in Books > Computers & Technology > Software > E-mail #30 in Books > Computers & Technology > Software > Databases #39 in Books > Computers & Technology > Databases & Big Data > Access

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Microsoft Access 2010 Step by Step	Microsoft Access 2010 Inside Out	Easy, visual approach to everyday tasks	Practical and fundamental skills for core software features	Take your expertise to the next level	Guide Type	Tutorial	Tutorial
Audience Level	Beginner	Beginner to Intermediate	Intermediate to Advanced	Â	Pages	288	448
List Price	\$24.99	\$29.99	\$54.99	Â	Publication Date	June 2010	July 2010
Author(s)	Frye Lambert Conrad	Â	Imprint	Microsoft Press	Microsoft Press	Microsoft Press	Â
Print Book	0735627304	0735626928	0735626855	Â	Kindle Book	B0043EWU9I	B0043M52H2
Edition	1	1	1	Â	Brief Description	Ideal for beginners and others seeking an easy, visual approach to everyday tasks. Full color, with easy-to-follow steps and screenshots that show you what to do. Practical, fundamental skills for core Windows 7 features. Build your skills	

hands-on by following easy numbered steps and using ready-made practice files. You're beyond the basics, so this book dives right into higher level topics and tasks. The ultimate in-depth reference, supremely organized, and packed with timesaving solutions, troubleshooting tips, and expert advice. Â

Joan Lambert has worked closely with Microsoft technologies since 1986 and in the training and certification industry since 1997. As President and CEO of Online Training Solutions, Inc. (OTSI), Joan guides the translation of technical information and requirements into useful, relevant, and measurable resources for people who are seeking certification of their computer skills or who simply want to get things done efficiently. Â Joan is the author or coauthor of more than three dozen books about Windows and Office (for the Windows, Mac, and iPad platforms) and three generations of Microsoft Office Specialist certification study guides. Joan is a Microsoft Certified Professional, Microsoft Office Specialist Master (for Office 2013, Office 2010, and Office 2007), Microsoft Certified Technology Specialist (for Windows and Windows Server), Microsoft Certified Technology Associate (for Windows), Microsoft Dynamics Specialist, and Microsoft Certified Trainer. Joyce Cox has 20+ yearsâ™ experience developing training materials on technical subjects for non-technical audiences, including dozens of books about Office and Windows.

This book was very useful. I hadn't designed a database in over a decade, and this book brought me up to the latest. It explained steps clearly, and was very easy to follow. The design allowed me to skim over the parts I did not need. I think the book would help anyone design a database as complex as they need.

This book is well laid out and easy to follow. This is my second Step by Step book on access. I bought it for Access 95 years ago and that one helped me to the point I was able to overcome the initial and common barriers to learning Access. I have not had to use access to create anything from the ground up for about five years so I thought this would be a good refresh for Access 2010. I tend to read these books from cover to cover and go through all the examples. I find this is the only way to get the best benefit from them. This book is no exception to that rule although using a specific chapter to conquer a concept is probably fine. Great book, it will get you launched into access and help you get through the changes since V2003.

outdated

Good for learning basics, which was probably the intent of the authors. Probably another book would be required to go more in-depth. In fact, three or more books wouldn't be bad so a person could have multiple references (authors explain things in different ways), and you need as much help with databases as possible...they are not a piece-of-cake.

Good instructional guide even though the student can be sure of being bored to tears. I think it's worth getting only if one first knows it's truly boring.

This book taught me a lot and the steps are easy

This help book is poorly written and was of no help. The actual help section in the program was more help. A waste of money.

This book really is step-by-step, and I have found it immensely helpful in getting a fundamental understanding of Access 2010. Moreover, an added surprise was that I bought the Kindle edition, not sure as to how good or bad this might be relative to the exercises. Well, let me tell you, it is a **WHOLE LOT EASIER** to work through the exercises with the Kindle than it is with a regular book, which is always somewhat cumbersome, but not cumbersome at all with the Kindle. And the Kindle edition costs about half as much as the hard copy.

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